

Application for the Award of Associate/Technician of the Institute of Metal Finishing (AssocIMF/TechIMF)



Grade applied for

Please complete the following: (Please use block capitals throughout)

Membership No (if applicable)

Surname/Family Name (Dr/Mr/ Mrs/Miss/Ms)

Forenames Nationality

Private Address
.....
.....

..... Post code

Telephone number:

E-mail address

Present Employer

Address
.....
.....
..... Post code

Telephone number Fax number

E-mail address
.....

Principal activity of the Company
.....
.....

Present position/responsibility in the Company
.....
.....

IMF Qualifications ... if you were awarded the Foundation or Technician Certificate please indicate the date and append a copy of the Certificate to this application; also give details of any other IMF qualifications held:

Date:	Qualification:
.....
.....
.....

Other Qualifications (Academic or Professional) ... please give name of the Awarding Body if not obvious and append copies of relevant letters/certificates to this application:

Date:	Qualification:
.....
.....
.....

Work-based learning and experience in metal finishing/surface engineering industry ...

- Please provide a written statement of your experience in surface finishing and training that you have received. Further information on the content of the statement is enclosed with this application form.
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Referee Report ... please provide the name and address of a referee, who must be someone who has a recent knowledge of the applicant's work-based experience and should preferably be a Professional member of the IMF. Applicants are advised to obtain permission from the referee before completing this section of the application:

Name:

Membership No (if applicable)

Address

.....

..... Post code

Email

Subscription ... the balance of your up-grade to AssocIMF (£65) or Tech. IMF (£70) will be requested when your transfer has been approved.

Declaration

I, the undersigned, apply to be transferred to the grade of Associate/Technician* of the Institute of Metal Finishing (AssocIMF / TechIMF) and undertake, in the event of my election, to act professionally, to maintain the dignity and welfare of the Institute and to observe the Institute's Code of Conduct for Members (May 2010).

Signature of Applicant Date

* Delete as appropriate

Schedule for the Written Statement

The statement should include the following points:

- A summary of your work experience in the surface finishing industry; you should include any specialised skills you have acquired and any processes where you have gained particular expertise.
- Your use of IT skills.
- An example of a technical problem that you have solved.
- Your position within the team and how you work with others, inclusion of an organisational structure would be helpful.
- Lectures and presentations that you have given.
- Courses and seminars you have attended.
- Your knowledge and responsibilities with regard to Health and Safety and Environmental legislation.
- Your knowledge and application of quality control and assurance procedures.

The statement must be signed and dated by you and also by your immediate manager and sent to the IMF Office at Exeter House for inclusion in your TechIMF registration portfolio.